

Authorization to Release Protected Health Information

Crosby, Longville, Baxter, Care Center and Home Health Partnership

Phone: 218-545-4466 Fax 218-546-6091

Patient Information	Name (first & last name)	Date of Birth	Phone Number
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***Patient's Email Address:**

Instructions: If any section is incomplete, this form may be invalid and could cause a delay in processing.

Release Information From

- ☐ CRMC, 320 East Main Street, Crosby, MN 56441
☐ Other (specify facility/individual & address below, including phone / fax if known)

Release Information To

- ☐ CRMC, 320 East Main Street, Crosby, MN 56441
☐ Other (specify facility/individual & address below, including phone / fax if known)

Purpose for Release

- ☐ Continued Care ☐ Work Comp ☐ Personal ☐ Legal Purposes
☐ Application of Insurance ☐ Disability Determination ☐ Payment of insurance claim
☐ Other (details) _____

Information To Be Released

****Required - check all that apply**

Send all Routine Records

- ☐ Provider Notes, Lab, Radiology, Procedures, Test Results.

Or Send Other Records

- ☐ Medication List ☐ History & Physical ☐ Provider Notes ☐ Emergency Report
☐ Discharge Summary ☐ Care Center Notes ☐ Rehab Records (PT,OT,SP) ☐ Lab Reports
☐ Pathology Reports ☐ EKG's ☐ Operative/Procedure Reports ☐ HIV/Aids Testing
☐ Radiology Reports ☐ Radiology Imaging ☐ Billing Information
☐ Other (specify contents and dates) _____

*All information regarding alcohol and/or drug abuse, behavioral health and psychotherapy will be released **unless you restrict** by initialing below:

- _____ Do not release alcohol and/or drug abuse information _____ Do not release behavioral health information
 _____ Do not release Psychotherapy Records

Dates of Service: From: _____ To: _____	Information needed by: (optional) <input type="checkbox"/> Records Sent _____ (initial)
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**** A 2 year medical history will be sent for all Continued Care or Personal Use request, unless shorter time is specified.**

Release Method / Format

- For Copies: ☐ Paper ☐ MyChart ☐ *Electronic Delivery (to patient only, complete email address above)
☐ Pick up (Photo ID required) For Imaging / MRI: ☐ CD

This authorization will expire one year from the date of signing unless I indicate and earlier date or event here: ____/____/____

The authorization may be revoked at any time except to the extent that action has previously been taken. Revocation must be made in writing to the provider/facility releasing the information. The provider/facility will not condition treatment on whether I sign the authorization. **I may be charged for copies in accordance with state law.** Information used or disclosed pursuant to this authorization may be subject to redisclosure by the recipient and may no longer be protected by federal law. Copy is as good as an original.

☐ **I give permission for records created after my signature date to be disclosed.**

Patient Signature and Date are required to release records. If an Authorized Person is signing you must include legal documentation.	Patient Signature _____ Date _____	Signature of Authorized Person _____ Date _____
		Print Authorized Person's Name <input type="checkbox"/> *Parent of Minor <input type="checkbox"/> Court appointed guardian/conservator <input type="checkbox"/> Healthcare Agent